

27th of September 2024, Bucharest

Motion presented at IFATSEA 2024 General Assembly by the Romania's Affiliates ATSEPA, Romania's Affiliates ATSEPA is therefore the **Proposer**.

It is confirmed that Germany is therefore the **Secunder** of this motion.

This motion is supported by Canada, France, Switzerland and USA.

Subject: Publishing of the IFATSEA GA minutes

WhereAs Taking, approving and distributing of minutes is a part of "Robert's Rules of Order" and IFATSEA has submitted to these rules.

WhereAs The sooner the minutes are published, the fresher the participants' recollection of the issues discussed, and decisions made, which promotes the accuracy and completeness of the minutes.

WhereAs Timely publication of minutes promotes transparency within the organization and ensures that members and interested parties have quick access to relevant information about the discussions, decisions and actions that took place at the meeting.

WhereAs Minutes often contain tasks and actions to be implemented after the meeting, and prompt publication allows these actions to be initiated more quickly, leading to efficient implementation of decisions.

WhereAs Timely publication minimizes the risk of misunderstanding or misinterpretation of discussions and decisions.

WhereAs Timely information enables members to actively participate in processes and make informed contributions, which conduces to democratic participation and strengthens member engagement.

WhereAs Minutes often contain responsibilities and accountabilities for specific tasks, timely publication provides clarity on who is responsible for what actions, thereby promoting accountability.

WhereAs Minutes serve as a historical record of decisions and developments within the organization, timely publication ensures that these records are current and complete.

Therefore, be It resolve; That the approved minutes of the IFATSEA General Assembly must be made available to all members in writing by the Executive Secretary no later than 60 days after the end of the event.

Therefore, be It also resolve; That the minutes shall be approved by the member associations before the distribution.

Therefore, be It also resolve; That the written distribution should be made by e-mail.

Therefore, be It also resolve; That, in the interests of long-term documentation, the approved minutes must be kept in an online data storage facility accessible only to members.