



International Federation of Air Traffic Safety Electronics Associations IFATSEA

The Global Voice of Air Traffic Safety Electronics Personnel

Pre-Calling Notice – 54th IFATSEA General Assembly

Nairobi, Kenya – 08–13 November 2026

This is a pre-calling Notice for the **54th IFATSEA General Assembly**, to be held in **Nairobi, Kenya, from 8 to 13 November 2026**. Further logistical and organizational details will be communicated in subsequent official notices.

1) Credentials, Assembly Registration and Visa

In accordance with the IFATSEA Constitution and By-Laws, each affiliate member association shall appoint delegates to represent it at the General Assembly, including one designated voting representative. Additional advisors or committee members may attend as permitted under the By-Laws.

Completed Forms of Credentials must be submitted to the IFATSEA Executive Secretary at **exec.sec@ifatsea.org** no later than thirty (30) days prior to the opening day of the General Assembly. Registration will only be confirmed upon receipt of valid credentials.

Affiliates requiring entry visas for Kenya are strongly encouraged to apply as early as possible.

2) Agenda, Motions and Constitutional Amendments

Proposed motions and amendments to the IFATSEA Constitution or By-Laws must be submitted in writing to the IFATSEA Executive Secretary at **exec.sec@ifatsea.org**.

To be considered timely, submissions must be received no later than sixty (60) days prior to the opening of the General Assembly. All valid motions and proposed amendments will be distributed to affiliates at least thirty (30) days prior to the General Assembly, in accordance with Article 36 of the Constitution and Section III of the By-Laws.

3) Elections – Eligibility, Nominations and Timelines

Elections will be held during the 54th IFATSEA General Assembly in accordance with Section 3 of the IFATSEA By-Laws. The following positions are scheduled for election:

- Vice-President
- Treasurer
- Africa Regional Director

- America Regional Director

Members intending to stand for election must be members in good standing or officers of an affiliate association. Nominations must be submitted in writing, with the formal support of the nominee's affiliate association, to the IFATSEA Executive Board via the Executive Secretary at **exec.sec@ifatsea.org** no later than sixty (60) days prior to the opening of the General Assembly.

The list of valid nominees will be circulated to all affiliates no later than thirty (30) days prior to the General Assembly. Elections shall be conducted by secret ballot during the General Assembly, and successful candidates shall assume office immediately following the close of the Assembly, in accordance with the IFATSEA Constitution and By-Laws.

Yours sincerely,

Frank Apeagyei
IFATSEA President